



**TOTAL TEAMWEAR LIMITED - CREDIT APPLICATION FORM**

COMPANY NAME:

TRADING NAME IF DIFFERENT:

TRADING ADDRESS:

TEL:

FAX:

POST CODE:

email:

CONTACT NAME FOR PURCHASING:

email address:

CONTACT NAME FOR PAYMENT OF ACCOUNTS:

email address:

NO. OF YEARS TRADING:

VAT REG. NO.

1. IF A LIMITED COMPANY THEN COMPANY REGISTRATION NO.

2. IF A LIMITED COMPANY COMPLETE THE REGISTERED OFFICE ADDRESS BELOW:

REGISTERED OFFICE ADDRESS:

POSTCODE:

3. PLEASE SUPPLY A CREDIT REFERENCE WHO CAN VOUCH FOR YOUR CREDIT WORTHINESS

COMPANY NAME:

CONTACT NAME:

PHONE NO:

ADDRESS:

POSTCODE:

MONTHLY CREDIT LIMIT REQUIRED

(subject to credit checking)

**TERMS & CONDITIONS ARE ON THE ACCOMPANYING SHEET AND ARE ALSO ON OUR WEBSITE**

I/WE HEREBY ACKNOWLEDGE RECEIPT OF OF A COPY OF YOUR STANDARD TERMS AND CONDITIONS OF SALE WHICH I/WE HAVE READ AND I/WE ACCEPT SHALL APPLY TO EVERY SALE CONTRACT ENTERED INTO BETWEEN US. IN PARTICULAR I/WE HAVE NOTED AND ACCEPT ALL THE CONDITIONS RELATING TO THE GRANTING OF CREDIT, TERMS OF PAYMENT AND RETENTION OF TITLE AND PROPERTY IN ALL GOODS SUPPLIED UNTIL ALL MONIES OUTSTANDING UNDER ANY SALE CONTRACT HAVE BEEN RECEIVED BY YOU BY WAY OF CLEARED FUNDS.

SIGNED:

NAME:

POSITION:

DATE:

Complete form & sign both this & the Terms & Conditions & fax to 01252 337172 or email [sales@totalteamwear.co.uk](mailto:sales@totalteamwear.co.uk)

Total Teamwear Limited. Registered No: 07160905 (England & Wales).

VAT No: 974 9300 89. Registered Address: 47-49 Queens Rd, Aldershot, Hampshire, GU11 3JE

## Total Teamwear Limited Terms & Conditions

1. Non-Account Customers require payment in full before we can proceed. A pro-forma invoice will be sent for payment once your order is placed
2. We accept payment via BACS, cheque (payable to Total Teamwear) and most major credit cards. All transactions are conducted in Sterling.
3. If you intend to re-order frequently we can open a credit account on completion of a credit application form and, with the approval of our Credit Insurance Underwriters, a credit limit will be issued. Account terms are strictly payment 30 days from month end.
4. Please note where orders are placed on account towards the end of a month we reserve the right to raise the invoice dated in the month the order was placed and not in the month the order was despatched. This is to enable products to be purchased immediately you place your order so there is no delay.
5. We will place accounts on hold if payments are not received in time and we reserve the right to charge interest on late payments if required.
6. Retention of Title and property applies to all goods supplied until all monies outstanding under any sale contract have been received from you by way of cleared funds. See below full Retention of Title Clause.
7. Delivery charges are £8.75 for orders up to £500 + vat, £11.00 for orders between £501.00 - £999.00 + vat and £16.50 for orders of £1000.00 + vat or more. Please call for prices on delivery charges to Scottish Highlands, non mainland UK and for destinations outside of the UK. Delivery times are 10 working days for orders with personalised goods, 5 working days for orders with just plain goods. There is an express 5 working day service for personalised goods orders which carries an additional one off cost of £25.00 + vat and is subject to availability with current production schedules.
8. Personalised (embroidered or printed) goods or goods that have been used / worn or non –standard / made to order goods can't be returned unless faulty or supplied in error.
9. Faulty goods, goods supplied in error or non-personalised goods should be packed up and returned within 30 days from receipt along with a covering letter detailing if replacements or a credit are required.
10. All logo designs and artwork we create remain the property of Total Teamwear and can only be released at our discretion. All our design services are heavily subsidised so additional charges may be incurred to release logos or artwork.
11. All information including pricing is correct at time of publishing, Total Teamwear reserves the right to change product information and pricing if required.
12. All items are subject to availability and we reserve the right to alter product specifications and offer alternative products in the event of stock shortages. Sizes quoted are for guidance purposes only.
13. The reproduction of products and colours is as accurate as photographic and printing / embroidery processes allow. Every effort will be made to ensure logo reproduction is as accurate as possible but we can't be responsible for slight variations in colour or style when personalising different fabrics.
14. Sample garments can be sent out carriage free on a sale or return basis for 14 days. Samples will be invoiced on despatch with a credit note being raised once they have been returned in as-new condition with any garment packaging and labels intact. It is the responsibility of the Customer to return any samples to Total Teamwear and cover the cost of doing this. Samples returned in an un-saleable condition or not returned within 14 days must be paid for.

### Total Teamwear Limited Retention of Title Clause

The risk in the goods shall pass from the seller to the buyer upon delivery of such goods to the buyer. However, notwithstanding delivery and the passing of risk in the goods, title and property in the goods, including full legal and beneficial ownership, shall not pass to the buyer until the seller has received in cash or cleared funds payment in full for all goods delivered to the buyer under this and all other contracts between the seller and the buyer for which payment of the full price of the goods thereunder has not been paid. Payment of the full price of the goods shall include the amount of any interest or other sum payable under the terms of this and all other contracts between the seller and the buyer under which the goods were delivered.

**I/We agree to all the above Terms & Conditions:**

**Signed:**

**Print name:**

**Position:**

**Date:**